

CMS WEEK 2013 Taipei (09/08-12, 2013)

RESERVATION FORM (RL52420)

Reservation Information

Mr
Guest Name : Ms _____
 Mrs (Last name) (First name)

Contact Method : Tel No: +()-()- Fax No: +()-()
Email : _____

Room Types : Standard single room: NT\$ 1,900 per night
 Semi-Suite(one queen size bed with living room): NT\$ 3,400 per night
 Semi-Suite(two standard single beds with living room): NT\$ 3,400 per night

Arrival Date : _____ **Departure Date** : _____

Guarantee Information :

Credit Card VISA Master American Express
 JCB Diners

Cardholder's Name _____

Credit Card No. _____

Expiry Date _____

Cardholder's Signature _____

Hotel Remarks

1. Room Rate is inclusive of breakfast , tax and 10% service charge.
2. Check-in time after 3:00pm, check-out time before 12:00 noon
3. **Reservation in advance is required and subject to availability .**
4. Smoking is prohibited inside The Howard Civil Service International House Taipei.
5. For reservations or queries, please directly return the reservation form to Howard International House Taipei by fax: +886-2-7712-2333 or email: rv2107-ih@howard-hotels.com.tw before **July 31 2013**
6. **For no-show or cancellation within 48 hours, one night deposit will be charged.**
7. **Please contact with us by e-mail or fax if you have not receive the confirmation.**

Transportation Arrangement (from CKS Airport to the Hotel)

- No need
- Benz (1~3 persons, NT\$1,570/per trip), the number of persons: _____
Check in date : _____ Flight No. : _____ arrival time : _____
- Mini-Van (3~7 persons, NT\$1,990/per trip), the number of persons: _____
Check in date : _____ Flight No. : _____ arrival time : _____

Howard Civil Service International House Taipei

No. 30, Hsin Sheng South Road Sec. 3, Taipei, Taiwan 106, R.O.C.

E-mail : rv-ih@howard-hotels.com.tw ; Fax: +886-2-7712-2333 ; Phone: +886-2-7712-2323